

Name _____ Last 4 Digits SS# _____

Company _____ Week Ending _____

	In	Out	In	Out	Total Hrs
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					



BIG DAWG: Home of IRS
 15685 N. Cave Creek Rd. Ste#200
 Phoenix, AZ 85032
 Ph: (866) 658-4IRS (4477)
 Fax: (800) 723-7373
 Alt Fax: (866) 556-0285
www.theBestIRS.com

Total Hours _____ Approved By _____ Name/Title _____

Temp Signature _____ Supervisor Signature _____

I hereby authorize payment to the above named person for the hours specified. I authorize Insurance Recruiting Specialists to bill us directly for the services provided. I understand this person is an employee of Insurance Recruiting Specialists and that I may not transfer this person to the payroll of any other company or temporary service for 180 days after the completion of this assignment and that to do so will result in a fee equal to 20% of the employee's annual salary payable to Insurance Recruiting Specialists, due immediately. In the event this person is hired by our company directly or indirectly through the services of Insurance Recruiting Specialists, I agree to a conversion fee equal to 20% of the employee's annual salary.

**IN ORDER TO PROCESS YOUR PAYROLL AND SECURE YOUR WEDNESDAY CHECK/DEPOSIT DATE
 TIMESHEETS MUST BE SIGNED BY YOUR SUPERVISOR AND RECEIVED NO LATER THAN
 10:00 AM (MST) ON MONDAY
 FAX: 800-723-7373 OR FAX: 866-556-0285**