



TO: All Temporary Employees

FROM: Human Resources Department

SUBJECT: Health Insurance Benefits

IRS offers a limited-benefit medical plan to our temporary employees.

We are running an open enrollment period during April 2009. All current employees shall be covered beginning May 1st, 2009 if enrollment takes place during April. Alternatively, temporary employees become eligible for coverage from their date of hire. If choosing to apply, coverage will commence on the 1st of the month following the initial hire date. Premiums will be deducted from weekly payroll, and when the work assignment ends, COBRA benefits will be available. At that time, the premium payments must be paid directly to Starbridge Select.

If you have received this memo via mail, please find additional information regarding the coverage enclosed. If you are on our website, please refer to the document entitled "Insurance Enrollment Information".

It is possible to enroll using one of the following methods:

1. By Telephone: 877-552-5015
Use Group # 2770
2. Online: www.starbridgeselect.com
Use Group # 2770
3. By Fax: Complete the enclosed enrollment form, and fax back to our Human Resources Department at 800-723-7373.

You will also be able to download the enrollment form from our website at www.thebestirs.com under the "Documents and Forms" section.

Please note: enrolling directly through Starbridge Select will be the quickest option.

Questions that relate specifically to the plan should be directed to Starbridge at 877-552-5015.

Once the enrollment process is complete we will contact you directly regarding the commencement of payroll deductions.

If you require any further information please do not hesitate to contact our Human Resources Department at 866-658-4IRS (4477).